

## Community Engagement Coordinator

Link Health and Community (Link HC) is a multi-sited community health service providing a comprehensive range of health, early childhood and community services.

Link HC is the Partner in the Community delivering Early Childhood Early Intervention (ECEI) services for the National Disability Insurance Scheme (NDIS) in Inner and Outer Eastern Melbourne, Southern Melbourne, Inner and Outer Gippsland areas.

The ECEI approach supports children aged 0-6 years who have a developmental delay or disability and their family/carers. The ECEI approach supports families to help children develop the skills they need to take part in daily activities and achieve the best possible outcomes throughout their life.

### About the role

Reporting to the Community Engagement Manager, you will work with families, key community stakeholders, service providers and a passionate internal team to raise awareness and understanding of NDIS ECEI approach and to build more inclusive communities. The Community Engagement Coordinator will be responsible for the implementation of community capacity building, engagement and awareness activities. This role will be pivotal to strengthening community inclusion and capacity building opportunities for children with developmental delay or disability.

This role is suited to a highly organised individual who is flexible and has the ability to manage competing priorities, has excellent interpersonal and communication skills and proven ability to listen, lead and influence. You will be able relate to people of varied ages, positions and cultural backgrounds.

### Skills and Experience

- Tertiary qualification in health promotion, community development, communications, early childhood teaching, allied health or related discipline.
- Demonstrated understanding of the National Disability Insurance Scheme and the needs of families and children with a disability.
- At least five years' experience preferably in a similar role
- Exceptional experience in engaging, supporting and building community engagement and relationships.
- Ability to work well within a collaborative team environment and independently as required.

### Mandatory requirements

- A current national Police Check
- Current Working with Children Check
- Victorian Driver Licence
- registered motor vehicle essential.

Link HC is an equal opportunity employer that values diversity. We encourage all suitable applicants to apply. Applications from Aboriginal and Torres Strait Islander people, people from a culturally diverse background and people with a lived experience of disability are encouraged to apply. Applicants must be eligible to work in Australia.

To apply for this position, please submit your CV and cover letter to the Workforce Wellbeing Department via email at [hr@linkhc.org.au](mailto:hr@linkhc.org.au).