

POSITION DESCRIPTION

Bicultural Community Worker

This position description describes the scope and skills required of the Bicultural Community Worker at Link Health and Community (Link HC). The position description may be subject to periodical reviews.

POSITION:	Bicultural Community Worker
DEPARTMENT:	Community Engagement and Project
REPORTS TO:	Coordinator Community Engagement & Project
DIRECT REPORTS:	None

POSITION SUMMARY:

The principal objective of this position is to work with the Rohingya community in Springvale to design and implement a project. The project will support Rohingya women and men to connect with other communities, make friends, learn and teach skills for fun or to make money, explore men and women’s roles in the community and support adjusting to life in Australia.

POSITION ACCOUNTABILITY:

- Participate in Community Engagement and Project team induction as an employee of Link HC
- Participate as an active member of the Community Engagement and Projects team
- Participate in training to build on skills relevant to undertake this role and build capacity for future employment
- Engage and consult with the community including project participants, volunteer and Project Reference Group members
- Co-design the project with the Rohingya community to improve social capital, skills for economic participation, understanding of Australian values and access to services
- Implement project activities e.g. workshops, excursions, peer support program, referrals to other programs and services, social connections with different communities
- Build the skills of volunteers as community leaders and for employment/business
- Build the knowledge of the broader community about the Rohingya community and culture

PERFORMANCE MEASURES:

- Complete induction and training
- Engage the Rohingya community
- Co-design project activities with the Rohingya community
- Complete project activities

ORGANISATIONAL CONTEXT

Link HC is a multi-sited community health service, providing a comprehensive range of health and welfare services primarily to people in the East and South-East of Melbourne and Eastern Victoria.

Link HC provides quality services in line with the program aims, funding guidelines and the Vision and Values of Link HC.

VISION

Link Health and Community's vision is healthier people participating in their communities.

VALUES

Link HC organisational values are:

- We **care** for our community and for the people who use our services
- We **listen** to people who need our services and we advocate for our community
- We provide **accessible**, innovative, and high-quality services and programs
- We **partner** with other organisations to ensure the development and delivery of better services
- We are a **sustainable** organisation, financially, socially and environmentally

OCCUPATIONAL HEALTH AND SAFETY

The position holder has a duty to take reasonable care for the health and safety of themselves and others in accordance with Occupational Health & Safety legislation.

QUALITY AND RISK MANAGEMENT

The position holder has a responsibility to Identify continuous quality improvement opportunities; participate in the development of quality procedures and contribute to internal and external program reviews and audits as required.

The position holder will respond to risk management procedures to minimise any major areas of identified risk and to comply with Link HC OH&S Risk Management Plan.

POLICIES AND PROCEDURES

The position holder will uphold and adhere to Link HC's Code of Conduct and policies and procedures.

QUALIFICATIONS AND EXPERIENCE REQUIRED

Essential

- You are interested in:
 - helping and supporting people in your community
 - improving other people's health, social and employment/money\
 - meeting new people from similar and different cultures
 - learning about health, culture, money and local services

- Language skills:
 - you can speak Rohingya and/or Burmese
 - you are comfortable speaking English
 - you can read and write basic English
- Public speaking skills –
 - you can talk to and work with groups of people
- Able to get to the office (1 Jacksons Road, Mulgrave) by public transport or car.

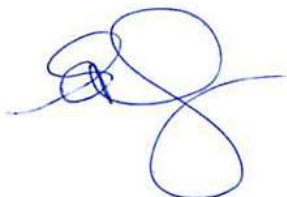
Desirable

- Relevant qualification

Mandatory Requirements

- Current National police check
- Working with Children check
- Working rights within Australia
- Australian visa (in-lieu of international police check), if the position holder has worked overseas for a period of 12 months in the last 10 years.
- Disclosure of any pre-existing injuries or disease that might prohibit your ability to fulfil the inherent requirements of the role.

Approved:



Sally Ann Nadj

General Manager, Community Wellbeing, Communications and Volunteers

I acknowledge and agree that the above position description is an accurate reflection of the Bicultural Community Worker

Signed:

Employee

Name:

Date:

Link HC is committed to living our organisations values and ensuring a safe environment for our staff, people using our services and people visiting our locations. We are a child safe and equal employment opportunity employer We encourage individuals of diverse backgrounds including but not limited to those from the Aboriginal and Torres Strait Islander peoples, Culturally and Linguistically Diverse backgrounds and the LGBTIQ community to join our workforce. Link HC will adhere to Equal Employment Opportunity and Gender Equity principles. To this end, Link HC will not discriminate on the basis of age, sex, gender identity, sexual orientation, marital status, disability, physical features, Aboriginal and Torres Strait Islander status, cultural background, country of birth, religious beliefs, political beliefs, carer status, pregnancy or breastfeeding.