

POSITION DESCRIPTION

Senior Practitioner – Children’s Health Services

This position description describes the scope and skills required of the Senior Practitioner – Children’s Health Services at Link Health and Community (Link HC). The position description may be subject to periodical reviews.

POSITION:	Senior Practitioner – Children’s Health Services
DEPARTMENT:	Health & Wellbeing
REPORTS TO:	Manager – Health Services
DIRECT REPORT ACCOUNTABILITY:	Paediatric Allied Health and Counselling Professionals

POSITION SUMMARY:

The Senior Practitioner is accountable for the ongoing development and provision of Children’s Health services.

The Senior Practitioner is accountable for clinical quality and safety upholding their professional code of ethics, participation in continued professional development, reflective practice and supervision. They are responsible for the clinical supervision of the Paediatric Team (within scope).

The Senior Practitioner represents Children’s Services in relevant committees and provides expert advisory to the Health Services Manager.

The Senior Practitioner provides holistic, multidisciplinary, episodic care that is underpinned by Link HC’s Vision and Values to ensure their recency of practice.

Care and services are provided under the Community Health Program with the shared aims to deliver quality, evidence-based interventions and strategies to improve the health, development, wellbeing and safety of children.

In addition, the Senior Practitioner, Children’s Health Services holds the Child Safety Officer responsibilities at Link HC.

The Senior Practitioner will work across Link HC sites.

POSITION ACCOUNTABILITY:

- Responsible for the development and provision of Children’s Health Services in HWD .

- Provide ongoing clinical supervision and escalate risks or underperformance to the Health Services Manager.
- Direct and lead continuous quality improvement and clinical quality and safety through engagement with identification, planning, development, implementation and evaluation of services and programs, policies, procedures, task lists etc.
- Represent Children’s Health Services at relevant meetings across the organisation and externally, in consultation with the Health Services Manager.
- Deliver high quality, person-centred care and services through individual assessment, intervention, goal directed care planning and review of clients to achieve improved health outcomes
- Liaise with clients, carers, the multidisciplinary team, assessors and service providers regarding referral and further support for clients as required.
- Ensure up to date records according to quality standards and contribute to ensuring safe custody and confidentiality of all records whether in hard copy or electronic format.
- Complete relevant administrative tasks including monthly reports to the Manager.
- Provision of professional supervision/clinical support to direct reports, allied health assistants and undergraduate students.
- Effective and safe prioritisation of clinical workload that demonstrates appropriate use of resources in consultation with the Health Services Manager.
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PERFORMANCE MEASURES:

- Clients are satisfied they receive integrated care that meet care assessment and client expectations.
- Accountability for clinical practice including client records is demonstrated by compliance with relevant professional code of conduct, professional ethics, understanding of the evidence and engagement in continued professional development.
- Active engagement in quality initiatives and a positive, safe and accountable team culture that have achieved service improvement.
- Funding and service agreement targets are achieved and recorded in an accurate and timely manner.
- Meet the Performance Measures set out in the Link HC individual, performance review program.
- Coordination of regular and constructive team and clinical practice meetings.

ORGANISATIONAL CONTEXT

Link HC is a multi-sited community health service, providing a comprehensive range of health and welfare services primarily to people in the East and South-East of Melbourne and Eastern Victoria.

Link HC provides quality services in line with the program aims, funding guidelines and the Vision and Values of Link HC.

VISION

Link Health and Community's vision is healthier people participating in their communities. The underpinning principles in achieving this vision is that Link HC:

- Recognises the health of individuals and the community, is influenced by social and environmental factors as well as individual's access to health services and plans and delivers our services accordingly
- Recognises that client, community and employee engagement in all aspects of our activities are essential for effective governance
- Strives to provide quality services, in a professional, timely manner to clients from culturally and linguistically diverse backgrounds and to clients who are hearing impaired and use sign language as their primary mode of communication
- Link HC is committed to partnering with other organisations to offer integrated health and wellbeing services that are consistent with state-wide health needs and social priorities

VALUES

Link HC organisational values are:

- We **care** for our community and for the people who use our services
- We **listen** to people who need our services and we advocate for our community
- We provide **accessible**, innovative, and high-quality services and programs
- We **partner** with other organisations to ensure the development and delivery of better services
- We are a **sustainable** organisation, financially, socially and environmentally

OCCUPATIONAL HEALTH AND SAFETY

The position holder has a duty to take reasonable care for the health and safety of themselves and others in accordance with Occupational Health & Safety legislation.

QUALITY AND RISK MANAGEMENT

The position holder has a responsibility to identify continuous quality improvement opportunities; participate in the development of quality procedures and contribute to internal and external program reviews and audits as required.

The position holder will respond to risk management procedures to minimise any major areas of identified risk and to comply with Link HC OH&S Risk Management Plan.

POLICIES AND PROCEDURES

The position holder will uphold and adhere to Link HC's Code of Conduct and policies and procedures.

QUALIFICATIONS AND EXPERIENCE REQUIRED

Essential

- Bachelor of (discipline) (or equivalent)
- Current registration with the Australian Health Practitioner Regulation Agency (AHPRA) or self- regulated professional body as applicable.
- Minimum seven years clinical experience with advanced clinical practice in Paediatrics
- Demonstrated ability to lead a team of professionals and continuously improve professional practice
- Demonstrated ability to work autonomously and as a participatory member of a multidisciplinary leadership team
- Highly developed written and verbal communication and interpersonal skills
- Demonstrated competency in the use of electronic health records and Microsoft Office applications

Mandatory Requirements

- Current National police check
- An International police check, if the position holder has worked overseas for a period of 12 months in the last 10 years
- Working with Children check
- Australian Tertiary qualification (as determined) or documentation pertaining to an overseas tertiary qualification stating Australian equivalency
- Registration with a regulatory body or equivalent professional membership (as determined)
- Working rights within Australia
- Current Victorian Driver Licence
- First Aid Certification inclusive of CPR
- Disclosure of any pre-existing injuries or disease that might prohibit your ability to fulfil the inherent requirements of the role

Approved:

A handwritten signature in blue ink, appearing to read "S. Phillips", is written over a horizontal line.

Sheree Phillips

Acting General Manager, Health & Wellbeing

I acknowledge and agree that the above position description is an accurate reflection of the Senior Practitioner, Children’s Health Services

Signed:

Employee

Name:

Date:

Link HC is committed to living our organisations values and ensuring a safe environment for our staff, people using our services and people visiting our locations. We encourage individuals of diverse backgrounds including but not limited to those from the Aboriginal and Torres Strait Islander peoples, Culturally and Linguistically Diverse backgrounds and the LGBTIQ community to join our workforce. Link HC will adhere to Equal Employment Opportunity and Gender Equity principles. To this end, Link HC will not discriminate on the basis of age, sex, gender identity, sexual orientation, marital status, disability, physical features, Aboriginal and Torres Strait Islander status, cultural background, country of birth, religious beliefs, political beliefs, carer status, pregnancy or breastfeeding.